ORBICO GROUP is the largest European distributor and represents a chain of supplying many globally represented brands of top quality. Currently we are present in 19 markets of Central Europe and we have more than 5 500 employees.

IT Administrator

Role description:

- Administering of users and computers in Active Directory
- Managing all equipment over Desktop central (Automate patch deployment, simplify software distribution, mobile device management)
- Supporting of End Users - hardware and software (in-person and remotely) via Helpdesk system
- Basic network administration and configuration (WIFI configuration, switching and routing)
- Basic Windows Server 2012 and MsSql 2012 administration
- Works as 1st level support for all corporate applications (MS Dynamics NAV, WMS, BI, Web Shop, Root Master, Retail - Ibis)
- Ability to support users with general questions and technical support for a variety of problems internet and software related
- Procurement and organization of equipment, communication with vendors
- Identifying and tracking of End User`s hardware and software needs
- Propose improvements for hardware/software

Education / Skills/ Experience:

- Bachelor degree in Technical University
- Knowledge of Windows OS / Up to Windows 10
- Knowledge of MS Office suite including troubleshooting
- Experience with Windows server and most common services (AD, DNS, DHCP)
- Analytical and precise, well organized and deadline oriented.
- Showing passion for everyday activities
- Very good English skills (both spoken and written)
- Willingness and ability to travel when required
- Driving licence for B category (active driver)

Is a plus

- Basic VMware and Hyper-V knowledge
- MCP/MCSA/MCTS Certification
- Desktop Central knowledge

We offer:

- Participation in interesting projects
- Stable employment
- Work in dynamic environment
- Opportunities to develop and improve skills

All applications will be treated as confidential, only shotr listed candidates will be contacted.

Send your application to mail address hr.srbija@orbico.com *. Deadline for applications : 20.01.2018.*